

Jordan Township Meeting Minutes
May 23rd, 2022

Present: Timothy Morris (Supervisor), Elizabeth Crawford-Pater (Township Clerk), Rebekah Meads (Township Treasurer), Darla Pawson (Trustee).

Absent: Steve Houtman (Trustee) due to covid.

Meeting: Called to order with the pledge of allegiance at 6pm.

Motion: To approve meeting minutes, motion made by Elizabeth, seconded by Tim.

Sheriff: Updates on what's new in the County. New Sergeants coming in, but dispatch is still down in numbers. 911 Millage is a renewal this August. 911 Tower is getting replaced, will probably happen next year (Orchard Hill). 800 paging- voice quality is bad, needs to be updated.

Commissioner Lavanway: See Attached.

Pete Hoogerhyde came to meeting and shared about the road commission and where to call/send complaints. He said when they get a call they have to mark it down, then the road commission has to come out and document area that needs help/improvement and work order gets put in depending on decision they make after documenting area.

OLD BUSINESS:

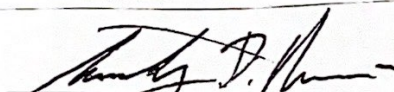
- Website is currently being worked on-should have update/access for viewing soon.
- IT RIGHT continuing their process for Jordan Township IT needs. They are in frequent contact with the Clerk. Nightly back ups are happening to protect all records via laptop (Clerk & Treasurer's)
- The following bills are now paid online: EFTPS, MI WITHHOLDING (MDOT)
- Public Accuracy Test went well and so did Election Day.
- Last year's Budget approved for this year's- Budget needs to be amended.
- Newly appointed Treasurer Rebekah Meads was sworn in and notarized by Commissioner Lavanway
- Deputy Treasurer, Aaron Meads was sworn in and notarized by Commissioner Lavanway.

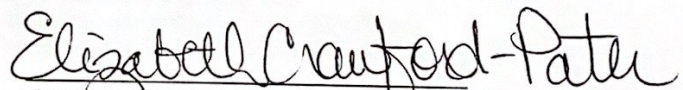
NEW BUSINESS:

- Motion to approve pending bills, motion made by Tim, seconded by Elizabeth.
- Accountant was able to get the General Fund and Tax Account reconciled on QuickBooks. Also all CDs reconciled to Bank Account.
- ARPA Funds-we need to start discussing how we will use the ARPA money (suggestions-IT, website, new laptops for Clerk and Treasurer)
- The IRS published a new 2022 Standard Mileage rate beginning of this year - 58.5 cents per mile. Tim made motion to change our mileage rate from 56 cents per mile to 58.5 cents per mile. Darla seconded the motion.
- Talked about getting New Assessor. Tim going to make calls
- Michigan Municipal Paperwork needs to be filled out and turned in-Township Insurance (w/ Burnham & Flower-August is when it expires).
- Tobin & Co. Paperwork for Audit needed to be signed-to proceed with this year's Audit-will have a date soon. Clerk can sign and send in per Supervisor.
- Budget Amendments need to be made, will be done by June meeting. Tim will be getting help to work on the Budget.
- No more personal email use, per IT RIGHT recommendations. If you use your personal email, it can be used in a FOIA.
- Clerk is going to contact Tom Conway, our contact at IT RIGHT to get a quote on new laptops for the Clerk and Treasurer.

PUBLIC COMMENT: Open discussion about getting BS&A for the Clerk and using ARPA money to do so.

ADJOURN: 7:23 pm


Timothy Morris Supervisor


Elizabeth Crawford-Pater Township Clerk